

Water and Wastewater Leadership Center 2009 SESSION APPLICATION

Executive Education at the Kenan-Flagler Business School,
University of North Carolina – Chapel Hill

March 8—20, 2009

ELEMENTS OF THE LEADERSHIP CENTER

The Leadership Center's curriculum is designed for current and up-and-coming water and wastewater utility CEOs, General Managers, Senior Managers and upper-level management. The Center is comprised of an intensive 12-day residential training program including a 365 degree assessment of your leadership style, unlimited peer networking and enhanced leadership curriculum tailored specifically to the water and wastewater industry.

TUITION

\$13,225 12-Day Residential Program & Deposit for Day
Alumni Leadership Development Program

\$1,250 Optional Faculty Mentor

Tuition includes 12 full days of instruction, all curriculum materials, residential accommodations (12 nights), most meals (11 buffet breakfasts, 11 lunches, 7 dinners, and morning and afternoon break service), and a \$1,000 deposit toward the Water & Wastewater Leadership Center Alumni Program. The deposit for the Alumni Program ensures your participation in the 2 1/2 day leadership development experience, which will be held in the fall of 2010. This deposit will be applied to the tuition for the Alumni Program at the point of application. *If a student is unable to attend the 2010 Alumni Program, they may carry the deposit for one year.*

A \$1,000 application fee is required upon applying to the Leadership Center. This application fee will be applied to the cost of tuition upon acceptance to the program. If a student is not accepted, the fee will be refunded. Tuition must be paid in full no later than January 26, 2009.

The faculty mentor option provides for one-on-one coaching following the 12-day residential program. Mentors typically provide an additional three hours of coaching via telephone or e-mail.

ACCOMMODATIONS

Hotel accommodations will be reserved for all participants from March 8—20, 2009, at the Paul J. Rizzo Conference Center in Chapel Hill, NC. Participants should plan to arrive in Chapel Hill the afternoon of Sunday, March 8. Departure should be scheduled after 2:00 p.m. on Friday, March 20.

APPLICATION

Application packages must include a completed application form, which is to be accompanied by a current resume and a letter of intent from the applicant. The letter of intent should detail the reasons for applying to and attending the Leadership Center, describe the applicant's current leadership role within the agency and outline his/her goals for the future. Completed application packages along with the \$1,000 application fee* (made payable to the Water & Wastewater Leadership Center) should be sent to:

Water & Wastewater Leadership Center

Attn: Kelly A. Brocato
1816 Jefferson Place, N.W.
Washington, DC 20036

Early application is encouraged. Application packages and deposits must be received by Friday, **December 12, 2008.**

Full payment must be received no later than Friday, January 26, 2009.

** Application fee(s) will be applied to tuition expenses upon acceptance to the Leadership Center. Fee(s) will be refunded if applicant is not accepted to the program.*

Cancellation and Substitution Policy

If a candidate is accepted to the Leadership Center and is unable to attend, an alternate candidate may be nominated before December 12, 2008. Enrollment is limited and participants will be required to do a self-assessment survey in advance; therefore, it is important that any cancellations and candidate changes be made no later than January 26, 2009. Please notify Kelly Brocato at 202/833-1449 immediately if a candidate change is necessary.

Cancellations and Substitutions are subject to the following:

- Cancellation or substitution of enrollment will be accepted on or before December 12, 2008.
- Before December 12, 2008, cancellations will receive a full refund, with the exception of the \$1,000 deposit.
- Cancellation after December 12, 2008 will be charged 50% of the tuition fee.
- Cancellation after January 26, 2009 will be charged full tuition.
- Substitutions of enrollment will not be allowed after January 26, 2009.

If you receive a duplicate mailing of Leadership Center materials, please pass it along to a colleague.

Water and Wastewater Leadership Center Application (continued)

REGISTRANT INFORMATION:

NAME (MR./MS.)	FIRST NAME/NICKNAME	MIDDLE	LAST
AGENCY		TITLE	
BUSINESS ADDRESS (PLEASE, NO P.O. BOXES)		CITY / STATE / ZIP	
BUSINESS PHONE	BUSINESS FAX	E-MAIL	

EDUCATION

COLLEGE OR UNIVERSITY	HIGHEST DEGREE OBTAINED
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PRIMARY RESPONSIBILITIES

Please provide a brief description of your primary responsibilities at the utility:

EMPLOYMENT INFORMATION

Length of time in current position _____

Length of time with current utility _____

Number of personnel in utility _____

Number of your direct reports _____

Utility's Service Area Population _____

MEMBERSHIP (Please check all that apply):

I or my utility am/are a member of the following:

- National Association of Clean Water Agencies
- Association of Metropolitan Water Agencies
- American Water Works Association
- Water Environment Federation
- None of the Above

APPLICATION MATERIALS

Enclosed with this completed application form are the following:

- Letter of Intent from the applicant
- Current Resume
- \$1,000 Application Deposit (unless otherwise indicated)

PAYMENT INFORMATION

Please note: credit cards are not accepted.

- Check Enclosed
- Check Request Submitted
- Please Send an Invoice to:

NAME (MR./MS.)	FIRST / MIDDLE / LAST
AGENCY	TITLE
ADDRESS	
CITY / STATE / ZIP	

SIGNATURE

SIGNATURE OF APPLICANT	DATE
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FOR OFFICE USE ONLY

APPLICATION & DEPOSIT RECEIVED	
CHECK #	
INVOICE SENT	
APPLICATION FEE PAID	FULL TUITION PAID