

PLANT OPERATIONS MANAGER

This recruitment is open until the position is filled or a sufficient number of applications have been reviewed to establish a qualified candidate pool.

First review of applications will occur on March 22, 2019.

Please visit our website at www.tempe.gov/jobs to complete and submit the application.

Annual Salary Range:

\$89,107 - \$120,295

Schedule:

Monday through Friday, 7:00 a.m. to 4:00 p.m.

Department / Division:

Public Works/Water Utilities

Job Type:

Full-Time Regular

Job Number:

RC#901023

The City of Tempe participates in the Arizona State Retirement System (ASRS) Defined Benefit plan with mandatory employer and employee contributions currently at 11.80%. ASRS pension plan includes a Long-Term Disability Benefit. We also offer a comprehensive benefits package including vacation, sick leave, holiday and short-term disability. Our employees have generous insurance options for medical, dental, vision and life. For more details, visit:

<http://www.tempe.gov/city-hall/internal-services/human-resources/benefits-summary>

DESCRIPTION

The City of Tempe's water resources are a combination of wholesale purchase of raw, surface water from federal project water utilities, and groundwater from Tempe's well system. The City operates two 50 MGD plants and a SCADA Control Center that can receive and respond to highly variable water quality. This requires quick and decisive actions. The Plant Operations Manager oversees a workforce of approximately thirty employees including, three supervisors, plant and control center operators, maintenance crews and security personnel. There is continuous collaboration with five other Utilities Managers and the Deputy Public Works Director – Water Utilities, to ensure customer needs and expectations are met within the regulatory framework. This requires a balance of human resource, asset management, financial and other planning considerations with constantly shifting demands and priorities. The Plant Operations Manager will coordinate the operation of the City's water treatment facilities and the SCADA Control Center.

Job duties include, but are not limited to the following:

- Manage staff and work in the Water Operations Group to meet all Local, State and Federal requirements associated with water operations facilities and water quality regulations;

- Supervise and coordinate the activities of supervisors and assigned personnel including training, scheduling, hiring decisions and written performance evaluations; works with employees to correct deficiencies and implement discipline procedures;
- Review and prepare comprehensive reports and provide detailed information and recommendations to the Deputy Public Works Director – Water Utilities;
- Track, monitor and meet with City staff and consultants to evaluate, optimize and ensure that high-cost items, such as electricity and chemicals, are being consumed in the most responsible manner;
- Collaborate with other staff to research and develop new processes or techniques in order to maintain efficient plant operations;
- Review operations and maintenance work through on the job inspections, conferences and reports;
- Collaborate with supervisors and management team, to provide advice on future system improvements;
- Make operational decisions on a daily basis as well as in the absence of the Deputy Director;
- Respond on a 24-hour basis to manage emergency situations.

MINIMUM QUALIFICATIONS

Education:

Requires the equivalent to the completion of a Bachelor's degree in public or business administration, environmental science, engineering, or a degree related to the core functions of this position.

The term "equivalent" means that directly related work experience exceeding the required work experience will substitute in equal time increments for college-level education, for example: one year of additional directly related work experience will substitute for one year of college education (30 credit hours).

Work Experience:

Five years of increasingly responsible experience in the operation of water production and water/wastewater treatment facilities including four years of recent supervisory/administrative responsibility.

Candidates must have the minimum amount of work experience. Years of experience are based upon a full-time work schedule (2,080 hours per year). The sum of an applicant's full-time and/or part-time qualifying work experience must meet or exceed the stated minimum qualification. Education will not substitute for the required work experience; however, related unpaid and/or volunteer work experience may be used as qualifying work experience.

Certification, Licenses, and/or Registrations:

- Must possess and maintain a valid driver's license.
- Possession of a Grade III Water Treatment certificate issued by the State of Arizona or its equivalent from another state.
- Possession of, or required to obtain within 6 months, a Grade IV Water Treatment certificate issued by the State of Arizona.

ADDITIONAL REQUIREMENTS

Successful completion of initial probationary period is contingent upon passing an FBI background investigation. Based on position, referred applicants may be subject to additional testing which may include pre-employment polygraph, physical and drug screening.

ESSENTIAL FUNCTIONS

For the complete job description go to:

<https://www.tempe.gov/home/showdocument?id=4672>

This position is FLSA Exempt – not eligible for overtime compensation and/or compensatory time.

Employees in this position are represented by the Tempe Supervisors Association (TSA).

EQUAL EMPLOYMENT OPPORTUNITY: *The City of Tempe is an Equal Opportunity / Reasonable Accommodation employer. The City does not discriminate on the basis of race, color, gender identity, sexual orientation, religion, national origin, familial status, age, disability, and United States military veteran status. Pursuant to the Americans with Disabilities Act, the City will make a reasonable accommodation(s) during the recruitment & selection process. Persons with a disability may request a reasonable accommodation by contacting Human Resources at 480-350-8276. Requests should be made as early as possible to allow time to arrange the accommodation.*